



THE UNIVERSITY OF CHICAGO BIOLOGICAL SCIENCES

Damage to Core Instrumentation Policy

A university wide central shared research facility is one that is available to all faculty members and associated personnel on a first-come, first-served basis. In order to maintain state-of-the-art facilities on campus, it is necessary that all core facility users exhibit good citizenship and take care of our shared resources. Standard operating procedures specific to each core must be followed, including the completion of all required training necessary for use of each machine or technology. Additionally, users should adhere to any further directions given by core technical directors or staff.

Damage to an instrument or instrument malfunction must be reported to core staff immediately. Failure to do so may compound damage and expense. Minor damage may be covered by the core. Instruments require regular service and repair and these costs are built into the normal rates. However, PIs will be responsible for covering significant damage to equipment resulting from user negligence.

In the event of damage to an instrument that clearly resulted from a user's failure to adhere to established operating protocols then the user's principal investigator will be expected to pay for repairs not covered by service contracts. The technical director will notify the lab's PI of the incident and charges.

Incidents may be reviewed by RROC including but not limited to financial implications.