

## AGREEMENT FOR EXTERNAL ACADEMIC RESEARCH SCIENTIST

On the recommendation of	Dr. T-C He, Assoc	iate Professor OSRM	_[INSERT PI NAME/TITLE] (the Sponsor),
the University of Chicago (the	"University") invites _	Dr. Zhang Wei	[INSERT NAME] ("You")
to visit the University as an Ext	ternal Academic Resea	rch Scientist (EARS), subj	ect to the terms of the Memorandum of
Understanding, dated 5 Jan 2	2019 [INSERT DAT	E],between the Universit	y and National Medical University
[INSERT HOME INSTITIUTION],	and the training plan	attached to this agreeme	ent.

[NOTE: the details of the training plan do not need to be integrated into this document; those details should be proposed to the dean's office, reviewed and endorsed before the invitation is conveyed.]

You, your home institution, and the University agrees as follows:

- 1) Your association with the University will begin on or about 1 July 2019 [INSERT START DATE] and conclude on or before 30 June 2020 [INSERT END DATE] unless sooner terminated by you, your home institution or the University. If your home institution employment ends before the planned end of your visit to the University, your association with the University will automatically end at the same time.
- 2) Your status as an EARS does not create an employment relationship between You and the University. Accordingly, You will not be entitled to any salary or benefits available to employees of the University.
- 3) You will not be entitled to reimbursement by the University for any expenses you incur as a result of your status as an EARS.
- 4) During your association with the University, You will comply with the University's statutes and policies applicable to its academic appointees and staff, even though You are not an employee of the University, and You agree to follow the directions and guidance of the Sponsor and other authorized University personnel. Links to most University policies are available at <a href="http://adminet.uchicagg.edu/admineols/pols-index.shtml">http://adminet.uchicagg.edu/admineols/pols-index.shtml</a>.
- 5) During your association with the University, You may acquire information, data, procedures and techniques that are confidential, proprietary information of the University or of third parties to whom the University has obligations of confidentiality. You agree not to disclose this information to others and not to use such information except as necessary in the course of your association with the University and solely for the University's benefit. Your non-disclosure agreement does not apply to information that is published, already known to You, or received by You from other non-infringing sources. You agree to consult with your Sponsor if you have any doubt or questions about what constitutes confidential and proprietary information.
- 6) You hereby assign to the University all of your rights, title and interest in and to any inventions and discoveries that arise or may arise from research or other activities You carry out at the University or with substantial aid of University facilities or funds administered by it. You agree to cooperate by promptly disclosing to the University, and providing all requested information regarding, all such inventions and discoveries and by executing all agreements and other documents necessary to protect the University's rights in those inventions and discoveries.
- 7) During your association with the University, you may have access to digital publications, data, information, software and the like that have been licensed to the University. You may use these materials only while at the University, solely to the extent necessary in connection with your association with the University, and consistent with the applicable licensing agreements. You may not retain copies of any such materials after the expiration of you status as an EARS or transmit those materials to others who are not authorized to access them.
- 8) This agreement supersedes any previous associations or appointments You may have had at the University.
- 9) The University may terminate this Agreement and Your access to the University's facilities and University-licensed materials at any time and in its sole discretion with or without prior notice.
- 10) You agree to indemnify and hold harmless the University against any claims, losses or associated expenses arising out of Your association with or presence at the University, except to the extent caused by the University's sole gross negligence.

- 11) You represent and certify that you have medical insurance that is sufficient to cover any illnesses or injuries that you incur while associated with the University, and you understand that You are not covered by any University medical insurance of any kind.
- 12) If You are not a citizen or Legal Permanent Resident of the United States, You may not conduct the activities covered under this Agreement in B-1/B-2 status or under the Visa Waiver Program. The University will sponsor You for J-1 status in either the "Research Scholar" or 'Short-Term Scholar" category, if You are eligible for J-1 status. Within three business days of Your arrival at the University, You must visit the Office of International Affairs and present your documents. If You arrive at the University in B-1/B-2 status or under the Visa Waiver Program, this agreement is invalid. Your failure to maintain valid and appropriate visa status will result in termination of your status as an EARS.
- 13) Your title will be "External Academic Research Scientist." You may use your title only in conjunction with and after your primary academic title in your home institution. You may not use the External Academic Research Scientist title as a stand-alone title. Your title does not confer upon You any status as an employee or academic appointee of the University or any benefits other than those set forth in this Agreement.
- 14) You certify that you have reviewed the University's Conflict of Interest policy for faculty and other academic appointees (available at <a href="http://researchadmin.uchicago.edu/policies\_compleace/conflict\_briterest/">http://researchadmin.uchicago.edu/policies\_compleace/conflict\_briterest/</a>) and you hereby confirm that you do not presently have, and will disclose to the University's office of University. Research Administration should any develop, any Significant Financial Interests (as defined by the policy) that could directly and significantly affect or reasonably be perceived to affect your scholarship, research or other scholarly activities undertaken at the University.

Resources provided by [Home Institution] on behalf of the EARS

\*Mandatory

EXPENSE	AMOUNT/NATURE	SOURCE
Living expenses (≥US\$4000/month)*	\$48000	National Council
Medical and other insurance*	\$1900	Home institution
Allowance for accompanying family	\$2350	Home institution
Round-trip travel to Chicago		
Allowance for travel to professional meetings		
Allowance for research supplies		
(Specify)		

Dean/Director:			ZM	Ben	2/1/2019
	Signature		Date	•	
Provost Approval:			12M	Rover	2/2/2019
	Signature		Date		

For the Home Institution:

Prof. Wang Wei, MD. Dean for Faculty, National Medical Univ 1/15/19

[name, title, date]

By Your signature, you indicate that you have read and accept the terms of this Agreement

January 20, 2019
Signature of External Advanced Research Scientist

Date

Text

## MEMORANDUM OF UNDERSTANDING

## ESTABLISHING AN ADVANCED TRAINING COLLABORATION BETWEEN

National Medical University [HOME INSTITUTION]
and
THE UNIVERSITY OF CHICAGO
This Memorandum of Understanding ("MOU"), dated
To advance the research training of academic appointees of
I. Purpose: This MOU establishes the framework for a collaboration between the Rarties designed to promote advanced research training of members of the faculty of
2. Scope: The collaboration between the
3. Implementation: Each EARS will be invited by the University to train in the laboratory of a PI who will mentor the EARS. To accept the invitation, each EARS must agree to be governed by the policies of the University of Chicago that are applicable staff and academic appointees. An invitation is not authorized unless endorsed by the University's Office of Provost. Acceptance only occurs when the nvitation is returned to the University with the signature of an authorized signer at  National Medical University [INSERT HOME INSTITUTION] and the prospective EARS.
4. Mandatory support for each EARS:  A. The [INSERT HOME INSTITUTION] agrees to provide:
<ul> <li>a. At least \$4,000 in US wages per month to each EARS*</li> <li>b. Medical and other insurance*</li> <li>c. An allowance for accompanying family members</li> <li>d. The full cost of round-trip travel to Chicago</li> </ul>
e. Allowance for reasonable travel to professional meetings f. Allowance for reasonable research supplies g.  [INSERT OTHER ITEMS AS NEEDED]
B. The University of Chicago agrees to

a. Facilitate any visa application required for each EARS.

5. Coordinators. Each Party shall designate a coordinator to oversee and facilitate the implementation of this MOU, provide their contact information, and timely communicate and cooperate with all reasonable requests.

Administrative Coordinator for [INSERT HOME INSTITUTION CONTACT]:

Dr. Wang Wei, MD, Dean for Faculty, wangwei47@nmu.edu.cn, +86 10 2345 6789		
Administrative Coordinator for The University of Chicago:		
Dr. Martin Feder, PhD, Dean for Academic Affairs, BSD, m-feder@uchicago.edu, 773 299-8096		

- 6. Future Cooperation: This MOU is entirely independent of future cooperation on subsequent collaborations, which will require separate agreements.
- 7. Term and Termination: Either Party may terminate this Agreement for any reason by providing written notice to the designated Administrative Coordinator. If this Agreement is terminated, all EARS at the University will no longer be affiliated with the University.
- 8. General:
- a. Intellectual Property: The Parties agree that every EARS will sign an assignment of future rights to all intellectual property created while at the University of Chicago, in compliance with its Patent Assignment Policy.
- b. Export Control: The Parties understand that activities under this Agreement may be subject to applicable export control laws and thus each Party shall be responsible for compliance with such laws.
- c. Entire Agreement. This MOU constitutes the entire understanding of the Parties with respect to the subject matter herein and supersedes all prior oral and written agreements.
- d. Authorized Signatures: The signatory for each Party certifies that he or she has the authority to enter into this agreement.
- e. Notice: Any notice required by this MOU shall be in writing and shall be deemed given when sent, postage prepaid. through the United States Postal Service by certified mail, return receipt, or when sent by internationally recognized overnight delivery service, or personally served upon the appropriate Party.

For the University of Chicago:	Date: _	4 Jan 2019
For [ON BEHALF OF HOME INSTITUTION]:	Date	2019 5 January
Name/Title of Authorized Institutional Official		
For the University of Chicago: I.M. Smith, Deputy Provost		
For the Home Institution: Dr. Li Qiang, Executive Dean and Vice-	President	, School of
Medicine, National Medical University	y, Beijing,	PRC